



AVONDALE HOUSE

3737 O'Meara Drive •Houston, Texas 77025
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www.avondalehouse.org

Consent to Conduct Background Investigation

Applicant's Name _____ Other names you have used _____
 Last Name First Name Middle Initial
 Date of Birth _____ Social Security Number _____ Race _____ Sex _____
 Driver's License Number _____ State Issued: _____

List below all addresses for last SEVEN years starting with most current: (attach additional page if necessary):

	Street Address	City	State	Zip	County	Date
1						
2						
3						
4						
5						
6						
7						

I understand that, as a condition of my employment, Avondale House will use the services of a consumer reporting agency to verify the information I have provided on my employment application, and may, during my employment if hired, use the services of a consumer reporting agency for purposes of making an employment decision. If I start work before the investigation is completed, my employment will be contingent of the results.

I understand the investigation may include obtaining information covering up to the last seven (7) years regarding my work habits, education, general reputation, personal characteristics, credit history, driving records, mode of living, government-issued licenses, judgment liens, and criminal background.

I understand such information may be obtained by direct or indirect contact from former employers, schools, financial institutions, landlords and public agencies and through personal interviews with my neighbors, friends and associates, acquaintances or other persons who may have such knowledge. The information requested is required by law enforcement agencies and other entities for positive identification purposes and will not be used for any other purpose.

I also understand that before I am denied employment based on information obtained in the report, I will be provided a copy of the report and description in writing of my rights under the Fair Credit Reporting Act.

I understand if I disagree with the accuracy of any information in the report, I must notify Avondale House within two business days of my receipt of the report. If I notify Avondale House within two days of the receipt of the report that I am challenging information in the report, Avondale House will not make a final decision on my employment status until after I have had a reasonable opportunity to address the discrepancy.

I hereby consent to this investigation and authorize Avondale House to procure a report on my background from a consumer reporting agency. I release Avondale House and any and all persons or entities providing information or reports about me from any liability arising out of the requests or release of information.

Signature

Date